

Menomonie Public Library Board of Trustees
Meeting Agenda for May 15, 2025 at 6pm
Menomonie Public Library Meeting Room and via Zoom
[Register](#) to attend via Zoom

1. Start recording meeting (time)
2. Call to Order
3. Roll Call: Andrea Renada, Logan Mather, Pat Hahn, Dayle Mandelson, Jim Tripp, Sara Huhmann, Darrin Witucki, Brian Seguin, Barb Lyon, Rick Nagler, Jay Collins and Sydney Brennan. (Establish a quorum)
 - a. Absent:
 - b. Also Present: Joleen Sterk, Director; David Schofield, City of Menomonie Director of Public Works and Lisa Murray, Recording Secretary
4. Certification of compliance with Open Meetings Law
5. Approval of Agenda
6. Public Comments
7. Reading and approval of the April 2025 Minutes
8. Approval of May 2025 Bills and Payroll
9. Approval of donations
10. Reports of the Officers
 - a. Secretary's report: (Andrea Renada)
 - b. Treasurer's report: (Sara Huhmann)
 - c. President's report: (Brian Seguin)
 - d. Director's report: (Joleen Sterk)
11. Old Business
 - a. Outdoor Project
 1. Facilities and Capital Planning Committee
 2. **Discuss/Consider Approval of Change Order #2 to Haas Sons, Inc. Contract for Vibrant Spaces Project**

Change Order #2 covers two changes to the project. First, Haas proposed to substitute a different material for the limestone screenings. Second, the chiller lines between the HVAC equipment and the library are quite shallow and conflict with the proposed retaining wall. Ayres has proposed Change Order #2 affecting these changes in the contract. The net cost increase for Change Order #2 is +\$5,445. City Staff recommends approval of Change Order #2.

If the Library Board concurs, the appropriate motion would be ***Approve Change Order #2 to Haas Sons, Inc. Contract for Vibrant Spaces Project in the amount of \$5,445*** (roll call vote).

3. **Discuss/Consider Approval of Cedar Corporation Task Order for Bid Review Services for the Roof Replacement Project.**

City Staff have developed a draft Request For Bids. City Staff recommend obtaining assistance from Cedar Corporation for bid review services. Cedar Corporation has provided the attached Task Order in the amount of \$5,000. City Staff recommends approval of Cedar Corporation's Task Order.

If the Library Board concurs, the appropriate motion would be ***Approve Cedar Corporation Task Order for Bid Review Services for the Roof Replacement Project in the amount of \$5,000*** (roll call vote).

~~4. City administrator's suggestions regarding Library employee benefits (tabled)~~

12. New Business:

- a. Director's Evaluation Committee: (Witucki, Renada and Seguin)
 - 1. Review Director's Job Description
 - 2. Determine sources of input to be used for the evaluation
- b. Director's Goals and Objectives
- c. Director's Self-assessment
- d. Re-ratify ALA Library Bill of Rights to include 2019 modification including Section VII.
- e. Ratify ALA Interpretations of the Library Bill of Rights: (25/28)
- f. Re-ratify ALA Code of Ethics 2021 update
- g. Re-ratify ALA Public Library Trustee Ethics statement 2012 update

13. Agenda planning for next Board meeting: Time of June meeting due to music.

14. Other Business: For Board Review this month we have Trustee Essentials (TE) 16- Ethics and Conflict of Ethics and Conflict of Interest Laws, MPL 14: Ethics and TE 4: Effective Board Meetings and Trustee Participation

15. Adjourn (time)

Next Meeting: June 17, 2025, 6 pm, Menomonie Public Library Meeting Room

The Menomonie Public Library will attempt to provide reasonable accommodations to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation, contact the Library Director at (715) 232-2164, extension 233. Registration link: https://us02web.zoom.us/webinar/register/WN_flua0xMMTnOdcJZByaSD-w