

Menomonie Public Library Board of Trustees
Meeting Agenda for April 17, 2025 at 6pm
Menomonie Public Library Meeting Room and via Zoom
[Register](#) to attend via Zoom

1. Start recording meeting (time)
2. Call to Order
3. Roll Call: Andrea Renada, Logan Mather, Pat Hahn, Dayle Mandelson, Jim Tripp, Sara Huhmann, Darrin Witucki, Brian Seguin, Barb Lyon, Rick Nagler, Jay Collins (and new City Council Rep.)
(Establish a quorum)
 - a. Absent:
 - b. Also Present: Joleen Sterk, Director; Eric Atkinson, City of Menomonie Administrator and Lisa Murray, Recording Secretary
4. Certification of compliance with Open Meetings Law
5. Approval of Agenda
6. Public Comments
7. Reading and approval of the March 2025 Minutes
8. Approval of April 2025 Bills and Payroll
9. Approval of donations
10. Reports of the Officers
 - a. Secretary's report: (Andrea Renada)
 - b. Treasurer's report: (Sara Huhmann)
 - c. President's report: (Brian Seguin)
 - d. Director's report: (Joleen Sterk)
11. Old Business
 - a. Outdoor Project
 1. Pre-construction meeting
 2. Facilities and Capital Planning Committee
 - b. Roof Project
 - c. City administrator's suggestions regarding Library employee benefits
 - d. Policy Review:
 1. Section 16: Director's Evaluation Policy: (Seguin, Witucki, Renada & Mandelson)
Timing of goals and objectives and mirror same in board calendar.
12. New Business:
 - a. Gift and Trust Funds: Consider new policy, "The Director, with written or emailed permission from the Board Treasurer, or the Business Manager, with written or emailed permission from the Director and Board Treasurer, is authorized to transfer funds

within current accounts, when it is advantageous to the library, so long as liquidity of funds is maintained.”

13. Agenda planning for next Board meeting:

14. Other Business: For Board Review this month we have Trustee Essentials (TE) 12- Library Standards, TE17-Membership in the Library System, MPL Policy Manual Section 3- Privacy of Library Records and Library Use and MPL Manual Section 12- Records Retention Statement

15. Adjourn (time)

Next Meeting: May 15, 2025, 6 pm, Menomonie Public Library Meeting Room

The Menomonie Public Library will attempt to provide reasonable accommodations to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation, contact the Library Director at (715) 232-2164, extension 233. Registration link: https://us02web.zoom.us/webinar/register/WN_flua0xMMTnOdcJZByaSD-w