

Menomonie Public Library Board of Trustees

**May 18, 2023 @ 6:00 PM**

Via Zoom and at The Library

600 Wolske Bay Road, Menomonie, WI 54751

\*This meeting will be held on the Zoom web application. You must register with this link to attend via Zoom:

[https://us02web.zoom.us/webinar/register/WN\\_flua0xMMTnOdcJZByaSD-w](https://us02web.zoom.us/webinar/register/WN_flua0xMMTnOdcJZByaSD-w)

**AGENDA:**

1. Start recording meeting
2. Call to order
3. Roll Call: Don Kuether, Logan Mather, Pat Hahn, Dayle Mandelson, Scott Flaschenriem, Sara Huhmann, Darrin Witucki, Brian Seguin, John Grape, Suzanne Gaines, Kelly McCullough & Jessica Graham (Establish a quorum)
  - a. Absent:
  - b. Also present: Joleen Sterk, Director and Lisa Murray, Recording Secretary
4. Certification of Compliance with Open Meetings Law
5. Approval of Agenda
6. Welcome new member: Laura McCullough
7. Public Comments
8. Reading and Approval of the April 2023 Minutes
9. Approval of Bills and Payroll
10. Reports of the Officers
  - a. Secretary's report: (Logan Mather)
  - b. Treasurer's report: (Suzanne Gaines)
  - c. President's report: (Darrin Witucki)
  - d. Director's report: (Joleen Sterk)
11. Old Business:
  - a. Outdoor Project
    1. Vibrant Spaces Grant Results
    2. Ayres Associates Final Report
  - b. Facilities & Capital Planning Committee:
    1. Report
    2. Roof Quote
12. New Business:
  - a. Trustee Education Reminder: re email communication and Open Meetings Law
  - b. Preliminary Budget priorities for 2024 including staff salary adjustments
  - c. Nomination committee to select slate of officers to start in July
  - d. Director's Job Description: Review
  - e. Director's Self-Assessment
  - f. Form a Director's Evaluation Committee
  - g. Policy Review: Staff/Board Acknowledgement Fund (Personnel Policy manual, Sec. 5, page 2)
  - h. Time change for June and July meetings due to Music Over Menomin
13. Agenda Planning for Next Board Meeting
  - a. 2024 Draft Budget
  - b. Director Objectives for Evaluation
14. Other business: Thank you to Kelly McCullough for his 2 years of service to the Board! An end plate will be engraved in his honor.
15. Adjourn

**Next Board Meeting: June 18, 2023 Time:TBD**

The Menomonie Public Library will attempt to provide reasonable accommodations to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation: contact the Library Director at (715) 232-2164, extension 233. The public meeting room is equipped with an Oval Window Audio Induction LOOP Assistive Listening System.