

Meeting of the Menomonie Public Library Board of Trustees
December 21, 2023 @ 6:00 PM
Via Zoom and at The Library 600 Wolske Bay Road, Menomonie, WI 54751

*This meeting will be held on the Zoom web application. You must register with this link to attend via Zoom:
https://us02web.zoom.us/webinar/register/WN_flua0xMMTnOdcJZBvaSD-w

AGENDA:

1. Start recording meeting
2. Call to order
3. Roll Call: Logan Mather, Pat Hahn, Dayle Mandelson, Scott Flaschenriem, Sara Huhmann, Darrin Witucki, Brian Seguin, John Grape, Suzanne Gaines, Laura McCullough, Jessica Graham and Barb Lyon (Establish a quorum)
 - a. Absent:
 - b. Also present: Joleen Sterk, Director and Lisa Murray, Recording Secretary
4. Certification of Compliance with Open Meetings Law
5. Approval of Agenda
6. Public Comments
7. Reading and Approval of the November 2023 Minutes
8. Approval of Bills and Payroll
9. Reports of the Officers
 - a. Secretary's report: (Logan Mather)
 - b. Treasurer's report: (Sara Huhmann)
 - c. President's report: (John Grape)
 - d. Director's report: (Joleen Sterk)
10. Old Business:
 - a. Facilities & Capital Planning Committee:
 1. Report on 12-6-23 meeting
 - i) Outdoor Project
 - ii) Roof Replacement
 2. Fundraising
 3. 150 Year Celebration of Library Service In Dunn County
11. New Business
 - a. 2024 Budget - Action Item
 - b. Preservation: Willow & Holzhueter (Max. time allotted: 15 Minutes)
 - c. Library Policy Review:
 1. Policy Manual Section 4: Hours of Operation
 - i) Proposed new hours of service for 2024: Saturday from 9 am - 3 PM (Current hours are 10 AM - 2 PM) effective the Pay Period beginning 2/5/24
 - ii) Proposed modification of paid holidays to include the day after Thanksgiving (to mirror other City of Menomonie Departments)
 - iii) Proposed Martin Luther King Jr. Day closure to public, but set aside for staff development and training
 2. Proposed modification to Section 10:
 - i) Meeting Room Policy: "Groups may reserve the meeting room up to six months in advance."
 - ii) Meeting Room General Rules: "Reservations may be made no more than six months in advance."
 - d. Proposed removal of overdue fines for all collections except Wi-Fi Hotspots: to maintain consistence in the MORE consortium, and to improve access for more vulnerable library cardholders in our community.
 - e. Proposed new job description in order to recruit a replacement for Nelson: Programming Specialist
 - f. Recognizing Kuether
 - g. Proposed Hold Harmless agreement with Mayo Clinic: to use our Gesche Room for off-site health consultations.
12. Agenda Planning for Next Board Meeting
 - a. Library Policy Manual: Sections 16-17
 - b. Recognition Plaques Policy and Management
 - c. Review Mission, Vision & Values
 - d. Review Goals and Strategies
13. Other business:
14. Adjourn (Time)

Next Board Meeting: January 18, 2024 Time: 6:00 PM

The Menomonie Public Library will attempt to provide reasonable accommodations to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation: contact the Library Director at (715) 232-2164, extension 233. The public meeting room is equipped with an Oval Window Audio Induction LOOP Assistive Listening System.