

Meeting of the
Menomonie Public Library Board of Trustees
September 21, 2023 @ 6:00 PM
In-person and Via Zoom
Minutes

Meeting recorded on Zoom by Sterk. A link to the recording follows:

<https://us02web.zoom.us/rec/share/3tKGAcB7r4bd1zuZo-75ztLHPriYbcoOhnfXMAB3PFnNolbH htoPKMeSlkjsvkq-y7ke2cqt9Yxg-wl>
Passcode: f!R!FJ3j

1. Call to order: by Grape at 6:00 PM.
2. Roll Call:
 - Present: Scott Flaschenriem, Suzanne Gaines, John Grape, Don Kuether, Logan Mather, Jessica Graham, Darrin Witucki, Pat Hahn, Sara Huhmann, Dayle Mandelson, and Brian Seguin
 - Absent: Laura McCullough
 - Also present: Joleen Sterk, Director; Lisa Murray, Recording Secretary; and Tracey Sorenson, Communication Specialist
3. Certification of compliance with Open Meetings Law.
4. Approval of agenda: Motion by Seguin, seconded by Mather to approve the agenda. MOTION CARRIED.
5. Public comments: Bob Willow spoke for a few minutes on the quality of the Zoom presentations including difficulty hearing everyone. He wants to make sure the Board is thinking about what John Howe would think about the aesthetics of a new roof. Mandelson brought attention to the Board of Trustees August minutes: item 10a(ii): "Witucki will create a list of architectural concerns, in order to maintain the style of the architect."
6. Reading and approval of the August 2023 minutes. Huhmann moved to approve the minutes, seconded by Hahn. MOTION CARRIED.
7. Approval of Bills & Payroll. Witucki moved to approve the September 2023 bills and payroll, seconded by Mandelson. MOTION CARRIED.
8. Reports of the officers
 - a. Secretary's report: (Logan Mather) None
 - b. Treasurer's report: (Sara Huhmann) None
 - c. President's report: (John Grape) None
 - d. Director's report: (Joleen Sterk) Sterk's report was in your packets.
9. Old business:
 - a. The Facilities and Capital Planning Committee (FCPC) met on August 23rd and the minutes are in your packet.
 - i. Outdoor project: They plan to hold a listening session for the public: on Saturday, October 21, and the another one at the November Board of Trustees meeting.
 - ii. Roof: Another roof quote was submitted by Chippewa Valley Exteriors: for a standing seam metal roof. They will submit one using metal shingles soon.
 - iii. Witucki got a solar bid from Olson Solar Energy. Sterk suggested they put together a spreadsheet with all of the different quotes.

- iv. Grape met with Crescendo Fundraising Professionals: the company who assisted LEPMPL with the fundraising for their recent building project.
 - v. The next meeting will be 9/27/23.
 - b. A reminder that the Trustee Training Week archives their videos for future viewing.
 - c. The new trustee orientation was put on hold for now.
- 10. New Business:
 - a. Revised Library Board Calendar: Motion by Flaschenriem, seconded by Mather: to approve the newly revised library board calendar. MOTION CARRIED.
 - i. Motion by Gaines, seconded by Witucki: to amend the June section, 3rd paragraph and move it to the May section. {President appoints evaluation committee to collect input for Director's annual performance evaluation. Board determines sources of input. Input is collected before the next board meeting, and is used in conjunction with the director's self-assessment in the evaluation process.} MOTION CARRIED.
 - ii. Motion by Witucki, seconded by Flaschenriem: to add this to the May section of the calendar: "Evaluation committee will meet and recommend any evaluation process or policy changes at the June meeting." MOTION CARRIED.
 - b. Committee volunteers/appointments from the Board of Trustees:
 - i. Fundraising: Currently on hold after the meeting with Crescendo.
 - ii. 150 Year Anniversary of Libraries in Menomonie (2024): A committee has been created to work on this, including Ondrus and Nero from the Foundation, Sterk and Bird from the Library, Kneeland from the Historical Society, and Lucas Chase from the Mabel Tainter. Witucki and Flaschenriem volunteered to be on the committee as well. They also reached out to the Directors of the Boyceville, Sand Creek and Colfax libraries. There will be a meeting on 10/30/23 at 4:00 PM.
- 11. Agenda planning for next Board meeting:
 - a. Committees:
 - i. Fundraising
 - ii. 150 Year Anniversary of Libraries in Menomonie (2024)
 - b. Facilities and Capital Planning Committee:
 - i. Outdoor Project
 - ii. Roof Replacement
 - c. Library Policy Review: Library Policy Manual: Sections 14-15
- 12. Other business: None
- 13. Adjourned at 7:05 PM

Next Board Meeting: October 19, 2023 at 6:00 PM

Lisa Murray,
Recording Secretary

Date

Logan Mather
Secretary

Date