

Meeting of the
Menomonie Public Library Board of Trustees
July 20, 2023 @ 5:30 PM
In-person and Via Zoom
Minutes

1. Meeting recorded on Zoom by Sterk. A link to the recording follows:
https://us02web.zoom.us/rec/share/gjQFe5_c4Uo6TlpfoWKFWJ7L12EVmevIYBJSt2b_btqku_LycOw8Mc6KMq-oudx4u.-XO_L2M2G6leyG3a
Passcode: qW4*ZumM
2. Call to order: by Witucki at 5:31 PM.
3. Roll Call:
 - Present: Scott Flaschenriem, Suzanne Gaines, John Grape, Don Kuether, Logan Mather, Jessica Graham, Darrin Witucki, Pat Hahn, Sara Huhmann, Dayle Mandelson, Brian Seguin and Laura McCullough
 - Absent: No One
 - Also present: Joleen Sterk, Director; Lisa Murray, Recording Secretary; Tracey Sorenson, Communication Specialist
4. Certification of compliance with Open Meetings Law.
5. Approval of agenda: Motion by Huhmann, seconded by Seguin to approve the agenda. MOTION CARRIED.
6. Public comments: None
7. Reading and approval of the June 2023 minutes. Corrections were noted: 9c & 11a: Sara Sippl (not Sipple) and an extra "She" in 9d. Mather moved to approve the minutes as amended, seconded by Flaschenriem. MOTION CARRIED.
8. Approval of Bills & Payroll. Seguin moved to approve the July 2023 bills and payroll, seconded by Mather. MOTION CARRIED.
9. Reports of the officers
 - a. Secretary's report: (Logan Mather) None
 - b. Treasurer's report: (Suzanne Gaines) None
 - c. President's report: (Darrin Witucki) Witucki met with Sterk & Sara Sippl, from the Rural Partners Network virtually last week, to present to their desk officers.
 - d. Director's report: (Joleen Sterk) Sterk's report was in your packets.
10. Old business:
 - a. The Outdoor Project
 - i. The Vibrant Spaces grant is for very specific things like furniture, the fireplace feature and the outdoor lounge.
 - ii. Graham shared some facebook comments with the group via email. Discussion of a community feedback meeting. There is a place on our website to view information about the grant and to make comments as well.
 - b. The Facilities and Capital Planning Committee met on June 29th and July 20th.
 - i. Outdoor project: They have several recommendations for the Board, included in their minutes which were presented.
 - ii. Roof: The City Building Inspector won't be inspecting our roof. Larson Construction will get us another roof quote soon.

- iii. Motion by McCullough, seconded by Mandelson, to support the Facility and Capital Planning Committees recommendations for the roof project as presented. MOTION CARRIED
- iv. There was a consensus to create an ad hoc committee for fund raising.
- v. Motion by Gaines, seconded by McCullough, that Phase 1 be accepted as recorded in the Facilities and Capital Planning Committee minutes of June 29, 2023: "Start Phase 1 in full, utilizing the Polasky Gift and Vibrant Spaces Grant to begin design and accomplish the foundations of the project: survey, design, bidding, construction (berm removal, earth work, cladding the exposed building space, northeast door access, etc.)" MOTION CARRIED

11. New Business:

- a. Nomination committee to elect officers for the 2023-24 term: Mather presented the slate of officers:
Mather will remain as Secretary
Huhmann as Treasurer
McCullough as Vice President
Grape as President
Mandelson moved the nominations be closed and to accept the officers as presented. Seconded by Seguin. MOTION CARRIED
- b. The evaluation committee presented two forms to be used for the Director's Evaluation. Board consensus to approve the current input for evaluation. They should be returned by July 28th.
- c. 2024 Draft Budget-no updates
- d. Director's goals/objectives for the upcoming year: Motion by Seguin, seconded by Mather, to approve the Director's goals for the next year. Gaines abstained. MOTION CARRIED
- e. 150th Anniversary of Libraries in Dunn County: Sterk corrected this saying it was really 150 years of libraries in Menomonie. A committee may be formed in the near future.
- f. A Schedule of Meetings was presented for the next year: These will be scheduled at 6:00 pm. Motion by Mather, seconded by Flaschenriem, to schedule the June and July 2024 meetings at 5:30 due to Music Over Menomin. MOTION CARRIED

12. Agenda planning for next Board meeting:

- a. Outdoor Project
 - i. Vibrant Spaces Grant Discussion
- b. Budget 2024
- c. 150 Year Anniversary of Libraries in Menomonie (2024)
- d. Facilities and Capital Planning Committee: Outdoor Project & Roof Replacement
- e. Director's Evaluation

- i. Action to Meet in Closed Session for the Purpose of Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility, pursuant to Section 19.85(1)(c), Wisconsin Statutes.
 - ii. Personnel Matters Related to Agenda Items: Director's Evaluation
 - iii. Action to Reconvene to Open Session for the Purpose of Taking Action, as Deemed Necessary or Appropriate, on any Matter Discussed or Deliberated Upon in Closed Session
13. Other business: As this is the annual meeting, the July 2022 Budget and Trust Fund B reports were presented, as well as the Director's Report from last July.
14. Adjourned at 7:07 PM

Next Board Meeting: August 17, 2023 at 6:00 PM
Please note the new time

Lisa Murray,
Recording Secretary

Date

Logan Mather
Secretary

Date