

Meeting of the
Menomonie Public Library Board of Trustees
April 20, 2023 @ 6:00 PM
In-person and Via Zoom

1. Meeting recorded on Zoom by Sterk. A link to the recording follows:
https://us02web.zoom.us/rec/share/CFD_8hPxxBlQp2Og8XbA5uOMelzMugclZKOq_wwOCV9kPj_74qqMUJ6kmqNuLq95.YhwbkODMGv2cuH6m
Passcode: luB2ab*e
2. Call to order: by Witucki at 6:02 PM.
3. Roll Call:
 - Present: Scott Flaschenriem, Suzanne Gaines, John Grape, Sara Huhmann, Don Kuether, Logan Mather, Pat Hahn, Jessica Graham, Darrin Witucki, Brian Seguin Dayle Mandelson, and Laura McCullough (replacing Kelly McCullough)
 - Absent: None
 - Also present: Joleen Sterk, Director; Lisa Murray, Recording Secretary, and Tracey Sorenson, Communication Specialist
4. Certification of compliance with Open Meetings Law.
5. Approval of agenda: Motion by Mather, seconded by Huhmann to approve the agenda. MOTION CARRIED.
6. Public comments: None
7. Reading and approval of the March 2023 minutes. Hahn moved to approve the minutes, seconded by Kuether. MOTION CARRIED.
8. Approval of Bills & Payroll. Flaschenriem moved to approve the April 2023 bills and payroll, seconded by Mather. MOTION CARRIED.
9. Reports of the officers
 - a. Secretary's report: (Logan Mather) None
 - b. Treasurer's report: (Suzanne Gaines) None
 - c. President's report: (Darrin Witucki) Witucki will attend the Library Foundation meeting on Monday, April 24th.
 - d. Director's report: (Joleen Sterk) Sterk's report was in your packets. She noted that Ayres Associates Chris Silewski will be attending our kick off for Music Over Menomin on June 8th, for a community engagement session regarding our outdoor project. She also announced the Friends book sale last month raised over \$7,000! Next week we will have an author visit: V. T. Bidania who writes about Hmong-American children.
10. Old business:
 - a. The Outdoor Project
 - i. Ayres Associates should have the final deliverables. They will need to determine phase priorities next and identify stakeholders. A reminder to keep your personal connections in mind regarding fundraising for this project. Discussion ensued regarding a possible online shared document for this, and possibly a meeting with all of the Library Boards. A decision should be made on the Vibrant Spaces grant next month.

- b. The Facilities and Capital Planning Committee will meet soon.
- 11. New Business:
 - a. Budget Goals for 2024: Sterk hopes to have consistent support from the County, to make a concerted pitch to The City, and to seek funds from private citizens and businesses.
- 12. Agenda planning for next Board meeting:
 - a. Welcome new member: Laura McCullough
 - b. Thank you to Kelly McCullough for his 2 years of service to the Library Board of Trustees!
 - c. Outdoor Project
 - i. Vibrant Spaces Grant results
 - ii. Ayres Associates: (Chris Silewski)
 - d. Budget priorities for 2024
 - e. Nominating Committee to Select Officers for 2023-24.
 - f. Director's Self-Assessment
 - g. Form a Director Evaluation Committee
 - h. Board reviews Director's Job Description
 - i. Policy Review: Staff/Board Acknowledgement Fund (Personnel Policy manual, Sec. 5, page 2)
 - j. Amend start time for June and July (MOM)
- 13. Other business: The Music Over Menomin concert series dates are in your packet.
- 14. Adjourned at 7:05 PM

Next Board Meeting: May 18, 2023 at 6:00 PM

Lisa Murray, Recording Secretary	Date	Logan Mather Secretary	Date
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