

Meeting of the
Menomonie Public Library Board of Trustees
October 19, 2023 @ 6:00 PM
In-person and Via Zoom
Minutes

Meeting recorded on Zoom by Sterk. A link to the recording follows:

<https://us02web.zoom.us/rec/share/kq8TkcBRGs9udpVEaC7lyMhloQXHl7rmq9SAuQfpo6HsjMM8X8fdG7BKkqExat.oLha7Yw2kYvBEgn>

Passcode: D52vx2KF

1. Call to order: by Grape at 6:00 PM.
2. Roll Call:
 - Present: Scott Flaschenriem, Suzanne Gaines, John Grape, Logan Mather, Darrin Witucki, Pat Hahn, Sara Huhmann, Dayle Mandelson, Laura McCullough and Brian Seguin
 - Absent: Don Kuether and Jessica Graham
 - Also present: Joleen Sterk, Director; Lisa Murray, Recording Secretary; and Tracey Sorenson, Communication Specialist
3. Certification of compliance with Open Meetings Law.
4. Approval of agenda: Date on agenda should be Oct. 19, not Sept. 21: Motion by Seguin, seconded by Huhmann to approve the agenda, as amended. MOTION CARRIED.
5. Public comments: Nick Andrews is visiting from the Elmwood Public Library, where he is Director.
6. Reading and approval of the September 2023 minutes. Mandelson moved to approve the minutes, seconded by Mather. McCullough abstained. MOTION CARRIED.
7. Approval of Bills & Payroll. Flaschenriem moved to approve the October 2023 bills and payroll, seconded by Seguin. MOTION CARRIED.
8. Reports of the officers
 - a. Secretary's report: (Logan Mather) None
 - b. Treasurer's report: (Sara Huhmann) None
 - c. President's report: (John Grape) None
 - d. Director's report: (Joleen Sterk) Sterk's report was in your packets.
9. Old business:
 - a. The Facilities and Capital Planning Committee (FCPC) met on September 27th and the minutes are in your packet.
 - i. Outdoor project: They plan to hold a listening session for the public: this Saturday, October 21, at 10 am, and the another one at the November 16th Board of Trustees meeting.
 - ii. Roof: Another roof quote was submitted by Chippewa Valley Exteriors: for a metal shingled roof. Travis Smith roofing also was here to do a quote but we have not yet received it.
 - iii. The next meeting will be 10/25/23.
10. New Business:
 - a. Committee volunteers/appointments from the Board of Trustees:
 - i. Fundraising: Currently on hold.

- ii. 150 Year Anniversary of Libraries in Menomonie (2024): There will be a meeting on 10/30/23 at 4:00 PM, at the Dunn County Historical Society/Rassbach Museum.
 - b. Policy Review: Library Policy manual, Sections 14 & 15: Motion by McCullough, seconded by Mandelson, "As a board, we endorse Sections 14 & 15 as stated in the Policy Manual." MOTION CARRIED. Sterk will update the manual and note that those policies were "Reviewed and Approved on 10-19-23."
 - c. Kuether resignation: Don's daughter emailed his resignation due to health reasons. A thank you card was circulated. Suggestions for honoring Don were discussed. He has been on the Board of Trustees for 11 years.
 - d. Kuether replacement: Barb Lyon was voted in by the County board to replace Kuether.
- 11. Agenda planning for next Board meeting:
 - a. Public Comments regarding Outdoor Project.
 - b. Committees:
 - i. Fundraising
 - ii. 150 Year Anniversary of Libraries in Menomonie (2024)
 - c. Facilities and Capital Planning Committee:
 - i. Listening Session review (10/21/23)
 - ii. Outdoor Project
 - iii. Roof Replacement
 - d. Library Policy Review: Library Policy Manual: Sections 16-17
 - e. Giving Tuesday
- 12. Other business:
 - a. McCullough will not be at the next meeting unless she attends via Zoom, due to medical reasons.
 - b. Sterk asked if the board would like to have a special meeting to approve the budget after the city and County finalize their budgets: which will be after our November meeting, or if they would like to wait until the Dec. meeting to approve the 2024 budget. Consensus to approve 2024 budget at the Dec. 21, 2023 Board meeting.
- 13. Adjourned at 6:55 PM

Next Board Meeting: November 16, 2023 at 6:00 PM

Lisa Murray,
Recording Secretary

Date

Logan Mather
Secretary

Date