

Meeting of the
Menomonie Public Library Board of Trustees

September 15, 2022 @ 6:00 PM

At the Menomonie Public Library & via Zoom

A link to the recording follows:

<https://us02web.zoom.us/rec/share/b5W6ypBwHKBKPLTwk7iaBzZyx2ToA-QFob5KQgFpptomu4Y2d-FOxrcKnrhoRDA.yKoEMfd5yhLuc.IH>

Passcode: .3j*GHDZ

Minutes:

1. Call to order: by Witucki at 6:05 PM.
2. Roll Call:
 - a. Present: Don Kuether, Darrin Witucki, John Grape, Sara Huhmann, Dayle Mandelson, Kelly McCullough, Jessica Graham, Scott Flaschenriem, Pat Hahn, Brian Seguin and Suzanne Gaines.
 - b. Absent: Logan Mather
 - c. Also present: Joleen Sterk, Director; Lisa Murray, Recording Secretary; Jennifer Atkinson, Circulation Supervisor; and Helen Hullberg, Library Foundation President.
3. Certification of compliance with Open Meetings Law.
4. Approval of agenda: Mandelson made a motion to approve the agenda, seconded by Kuether. APPROVED.
5. Public comments: None
6. Reading and approval of the minutes: Amended to strike this sentence from 9d: "Discussion on moving the estate funds to another library bank account to earn more interest." Minutes approved with the amendment.
7. Bills & Payroll: Huhmann moved to approve the September 2022 bills and payroll, seconded by Flaschenriem. APPROVED
8. Reports of the officers
 - a. Secretary's report: (Logan Mather) None
 - b. Treasurer's report: (Suzanne Gaines) None
 - c. President's report: (Darrin Witucki)
 - 1 Witucki visited Frank Lloyd Wright's Taliesin last month! He has asked some architects to refer him to some landscape architects for our Polasky project.
 - d. Director's report: (Joleen Sterk)
 - 1 The Director's Report was in your packets. Of note is that Monica Kaner, who has worked in our circulation dept. for ten years, has put in her notice. She will stop working her regular hours as of October 1st, but is willing to help out on an on-call basis. Colby Peterson will take many of her shifts.
9. Old business:
 - a. COVID-19: Dunn County is in the green so masks are optional for staff now.
 - b. Long Range Plan:
 - 1 Goals and Strategies: Sterk provided an updated list of these. Motion by McCullough, seconded by Grape, to approve the goals and strategies for the Strategic Plan 2022-2026. APPROVED.
 - c. The Facility and Capital Planning committee will meet again before our next meeting. No report.
 - d. The Polasky estate: Two proposals were presented: one from Ayres and Associates, and the other from Gary Kerr Architect. The board would like to see more proposals,

especially from landscape architects. Witucki & McCullough will research other possibilities.

10. New business:
 - a. 2023 Budget: An amended 2023 budget was presented. Health insurance benefits were not represented correctly from the City, so adjustments were needed. Motion by Flaschenriem, seconded by Mandelson, to accept the amended 2023 budget as presented. APPROVED.
 - b. Filming and photography policy: This will be discussed next month.
 - c. Changing closed library dates: Sterk is concerned about employee retention, with so many jobs out there that pay better. She proposed we close the library for an unpaid holiday on the Friday and Saturday after thanksgiving (November 25-26 this year) and for New Year's Eve (December 31,) to allow staff more time with families. The board was worried about lost wages for staff, but Sterk said that schedules could be shifted to allow employees to make up the time if needed. Motion by Grape, seconded by McCullough, to allow Sterk the latitude to adjust the schedule of the library, and hours of staff necessary to promote time off including the two days after Thanksgiving and New Year's Eve. APPROVED.
11. Other comments: The Knapp School had some books that were requested to be reconsidered. The titles are, "It feels good to be yourself," and "Love makes a family." MPL will promote intellectual freedom during banned books week next week.
12. Agenda planning for next Board meeting:
 - a. COVID-19: Update
 - b. Polasky estate: Proposals
 - c. Filming and photography policy
13. Adjourned at 7:32 PM

Next Board Meeting: **October 20, 2022 at 6:00 PM**

Lisa Murray,
Recording Secretary

Date

Logan Mather
Secretary

Date