

Meeting of the  
Menomonie Public Library Board of Trustees  
December 15, 2022 @ 6:00 PM  
Via Zoom

*Minutes:*

1. Meeting recorded on Zoom by Sterk. A link to the recording follows:  
[https://us02web.zoom.us/rec/share/tMzQRWouM1wKJ1y2JJEFH1U-cuc67ngYsN\\_Qx-WYTMwlhsR11UBjBbUUpx6jHM.Vw4a7sMi4ZM7OEBO](https://us02web.zoom.us/rec/share/tMzQRWouM1wKJ1y2JJEFH1U-cuc67ngYsN_Qx-WYTMwlhsR11UBjBbUUpx6jHM.Vw4a7sMi4ZM7OEBO) Passcode: wp4?^wEs
2. Call to order: by Witucki at 6:03 PM.
3. Roll Call:
  - Present: Scott Flaschenriem, Suzanne Gaines, Jessica Graham, John Grape, Sara Huhmann, Don Kuether, Dayle Mandelson, Logan Mather, Kelly McCullough, Brian Seguin, Pat Hahn and Darrin Witucki.
  - Absent: None
  - Also present: Joleen Sterk, Director; Jodi Bird, Public Services Manager; Lisa Murray, Recording Secretary
4. Certification of compliance with Open Meetings Law.
5. Approval of agenda. Seguin moved to approve the agenda as presented, seconded by Hahn. MOTION CARRIED.
6. Public comments. None
7. Reading and approval of the November 2022 minutes. Huhmann moved to approve the minutes, seconded by Mather. MOTION CARRIED.
8. Approval of Bills & Payroll. Flaschenriem moved to approve the December 2022 bills and payroll, seconded by Seguin. MOTION CARRIED.
9. Reports of the officers
  - a. Secretary's report: (Logan Mather) None
  - b. Treasurer's report: (Suzanne Gaines) None
  - c. President's report: (Darrin Witucki) Witucki met with the Facilities and Capital Planning Committee on 12-14-22. He has emailed and called some potential firms regarding the Polasky Estate. He is researching a free assessment from Olson Solar Energy. It was suggested he reach out to Elk Creek Solar as well.
  - d. Director's report: (Joleen Sterk) Sterk's report was in your packets. Highlights include our All Staff Meeting on 12/9/22: where we discussed our 2023 Budget as well as our Mission/Vision and strategies. We will have Safety Training on January 16<sup>th</sup>, 2023. The library will be closed that day.
10. Old business:
  - a. The City will support the library with 440,000 in 2023, the same as they have done for 5 years. In 2009 they gave us 438,700.
  - b. The revised 2023 Budget was presented. Motion by McCullough, seconded by Mather: to accept the revised budget as presented. MOTION CARRIED
  - c. Sterk presented a draft policy addressing public speaking at Board of Trustees meetings, including a time limit:

“Time limit of three (3) minutes per person for a total of not more than fifteen (15) minutes, with comments pertaining only to current agenda items. Commenters should live within Dunn County, or use the Menomonie Public Library, or its Elk Mound branch site as their home library.”

Motion by Gaines, seconded by Hahn: to accept the draft proposal as presented. MOTION CARRIED.

- d. WI Economic Development Grant: This proposal will go before the City Council on 12-19-22.
  - e. The Facilities and Capital Planning Committee met 12-14-22 to discuss the firms who submitted proposals. They have identified key concepts for the project, and will ask for variations in the scope of the project, depending on the total funding available. They received a new quote and need to choose a firm. Motion by McCullough, seconded by Graham to look at the Ayres quote and verify that the deliverables are included. If it is: then move ahead with their quote. If not, a special meeting of the Board of Trustees may be necessary in the near future. MOTION CARRIED
  - f. Geoffrey Childs was John Howe’s draftsman. He had plans for an addition many years ago. There has recently been some community interest in these plans. Sterk will bring them to the next meeting.
- 11. New Business: None
  - 12. Agenda planning for next Board meeting:
    - a. WEDC grant
    - b. Polasky estate: Update
  - 13. Other business: None
  - 14. Adjourned at 7:30 PM

**Next Board Meeting: January 19, 2023 at 6:00 PM**

---

Lisa Murray,  
Recording Secretary

Date

Logan Mather  
Secretary

Date