

Meeting of the  
Menomonie Public Library Board of Trustees  
November 17, 2022 @ 6:00 PM  
At the Menomonie Public Library & via Zoom

Minutes:

1. Meeting recorded on Zoom by Sterk. A link to the recording follows:  
[https://us02web.zoom.us/rec/share/2monYjizRqmL\\_8P-sfZkwaoYRu-mtwz25IKdPdf-scPe3ee5J9BPQGBjhnaYjU.HmlooterdQv0V-8z](https://us02web.zoom.us/rec/share/2monYjizRqmL_8P-sfZkwaoYRu-mtwz25IKdPdf-scPe3ee5J9BPQGBjhnaYjU.HmlooterdQv0V-8z) Passcode: .quyC30\$
2. Call to order: by Witucki at 6:02 PM.
3. Roll Call.  
Present: Scott Flaschenriem, Suzanne Gaines, Jessica Graham, John Grape, Sara Huhmann, Don Kuether, Dayle Mandelson, Logan Mather, Kelly McCullough, Brian Seguin and Darrin Witucki.  
Absent: Pat Hahn  
Also present: Joleen Sterk, Director; Jodi Bird, Public Services Manager; Tracey Sorenson, Communications Specialist
4. Certification of compliance with Open Meetings Law.
5. Approval of agenda. Mather moved to approve the agenda as presented, seconded by Seguin. MOTION CARRIED.
6. Public comments. Josie Pillman was granted 3 minutes by the Chair to read aloud her letter to the Board of Trustees dated Nov. 17, 2022, appealing the decisions reached by the Director and the ad-hoc Reconsideration Committee re: 4 books in the library's collection.
7. Reading and approval of the October 2022 minutes. Flaschenriem moved to approve the minutes, seconded by Grape. MOTION CARRIED.
8. Approval of Bills & Payroll. Seguin moved to approve the November 2022 bills and payroll, seconded by Mather. MOTION CARRIED.
9. Reports of the officers
  - a. Secretary's report: (Logan Mather) None
  - b. Treasurer's report: (Suzanne Gaines) None
  - c. President's report: (Darrin Witucki) Witucki attended the Library Foundation meeting on 10/31/22.
  - d. Director's report: (Joleen Sterk)  
The Library Foundation agreed to pay Heritage Builders \$4,216.75 to replace six interior doors which have deteriorated. New doors will have glass panels to allow more light into the meeting room. The Foundation's annual donor appeal will go out later this month. Sterk shared her Foundation Wish List with the Board, and would like to further develop a prioritized wish list for the Library, to be shared with other potential donors. The Friends of the Library held a book sale last month which generated \$2,287 in sales. Giving Tuesday will be promoted at the library this year via print, email, social media and website. Prospective donors will be directed to a landing page, where they will have the option to give to the Library Gift account, the Friends of the Library, or the Library Foundation. New format for monthly statistics. The City of Menomonie's pre-audit financials show a positive balance of \$160,000 in designated library funds for 2021.

10. New business

Request for Reconsideration Decision Appeal: The board reviewed the books and supporting documents that the Director and ad hoc committee considered in October and November. Discussion on whether the books should be considered individually or as one single appeal for all titles. Motion by Gaines to consider the books as a single appeal, seconded by Mather. MOTION CARRIED.

Motion by Seguin, seconded by Mather to uphold the previous decisions of the Director and the Ad hoc Reconsideration Committee, thus denying the appeal. MOTION CARRIED on unanimous vote.

11. Old business:

- a. The Facility and Capital Planning committee met this month. They established a top 10 list of priorities and are building a plan to be discussed at their next meeting. They also toured the library basement.
- b. The Polasky estate:  
Witucki contacted two more landscape architects but has not yet heard back from either one. Discussed a timeline for choosing a firm to develop plans.  
Discussion on moving the Polasky funds into an account with a higher interest rate. No changes were made.

12. Other New Business:

- a. The City Council votes on their 2023 budget on 11/21/22.
- b. Dunn County approved their 2023 budget which includes 100% reimbursement for library services to Dunn County libraries, and the minimum 70% reimbursement rate to the other counties.
- c. Sterk provided information regarding a \$50,000 grant through WI Economic Development Corporation (WEDC) called "Vibrant Spaces." The deadline is 1/31/23.

13. Agenda planning for next Board meeting:

- a. Polasky estate: Choose a firm to develop a space plan, including variations in scope of project.
- b. Report on City appropriation for 2023
- c. Revised 2023 Budget
- d. Policy for addressing public speaking at Board of Trustees meetings, including a time limit for public comment.

14. Other business: None

15. Adjourned at 7:19 PM

**Next Board Meeting: December 15, 2022 at 6:00 PM**

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Lisa Murray,  
Recording Secretary

Date

Logan Mather  
Secretary

Date