

Meeting of the  
Menomonie Public Library Board of Trustees  
March 17, 2022 @ 6:00 PM

At the Menomonie Public Library  
A link to the recording may be found here:  
<https://us02web.zoom.us/rec/share/253ArIEa0sQ4wtz4hJ6wt2UtEk3XRvUSg-66A7C3kCyFjth7IYkeRtQEEEx-H6fiw.pX4vbGICx3RdzyuG>  
Passcode: ^+in9iGT

**Minutes:**

1. Call to order: by Witucki at 6:00 PM.
2. Roll Call:
  - a. Present: Don Kuether, Scott Flaschenriem, Darrin Witucki, John Grape, Sara Huhmann, Logan Mather, Dayle Mandelson, Kelly McCullough and Suzanne Gaines
  - b. Absent: Brian Seguin, Jessica Graham & Pat Hahn
  - c. Also present: Joleen Sterk, Director; Lisa Murray, Recording Secretary; Jen Atkinson, Circulation Supervisor; Tracey Sorenson, Communications Specialist; & Helen Hullberg, MPL Foundation President.
3. Certification of compliance with Open Meetings Law.
4. Approval of agenda: Kuether made a motion to approve the agenda, seconded by Gaines.  
APPROVED.
5. Public comments: None
6. Reading and approval of the minutes: Mandelson moved to approve the February 2022 minutes, seconded by Huhmann. APPROVED.
7. Bills & Payroll: Mather moved to approve the March 2022 bills and payroll, seconded by McCullough.  
APPROVED
8. Reports of the officers
  - a. Secretary's report: (Brian Seguin) None
  - b. Treasurer's report: (Suzanne Gaines) None
  - c. President's report: (Darrin Witucki) None
  - d. Director's report: (Joleen Sterk)
    - 1 Sterk noted a small change in the recently approved Circulation policy: to change "City of Menomonie or Dunn County" to read, "Wisconsin." This is regarding resident status for getting a library card here. The board agreed to move this up from item 11c. Motion by Mandelson, seconded by Mather, to approve the changes as presented. APPROVED
    - 2 Sterk provided information on a potential change to the Bulletin Board policy. This will be on the agenda next month.
    - 3 The Friends book sale started this week and runs through April 8<sup>th</sup>. They have brought in over \$400 in the last few days.
    - 4 Sterk would like to get the Presidents of all of our Boards together in the near future to discuss our relationships.
    - 5 The Polasky gift has decreased in value as we realized one of the blanks didn't get filled out in full on the form they sent us. That has been fixed and received at the Life Insurance company.
    - 6 Dunn County has lifted their gathering restrictions and the Covid cases are LOW! This means we can start using our meeting room for larger events again, and the reservation link is live on our website.
    - 7 The Children's Dept. held a Beanie Baby event this week which brought in 100 participants!
    - 8 We recently had a patron bring in a service dog-in-training. It is a 2 month old puppy. There are many laws regarding this and they do not need to identify the animal with a vest. We are legally bound to allow this animal so long as it doesn't cause disruption. There are no laws protecting "emotional support animals."
9. Old business:
  - a. No news on Covid due to the low numbers of new cases.
  - b. Long Range Plan:
    - 1 The timeline was not updated
    - 2 Grape said his Leadership group is still sending out the survey. They may extend their March 31 deadline into next month.
  - c. The Ad Hoc Facility and Capital Planning Committee plans to meet before our next meeting. Grape & Mather are on that committee with Witucki as ex-officio.
10. New business:
  - 1 Gathering limits were discussed in the Director's Report.
  - 2 Carryover Distribution
    1. The City loan has a balance of \$71,365 due.

2. Sterk listed some budget line changes in order to use our carryover: including paying off the loan at the City, adding 15K to line 781, 20K to line 429, 8K to line 458 and 3K to line 714. The 2021 carryover estimated at 23K will be put into line 699. Additionally, line 698 which held this year's loan payment, will be moved into line 111. Motion by Mandelson, seconded by Kuether, to approve the budget line changes as presented.  
APPROVED.

11. Agenda planning for next Board meeting:
  - a. COVID-19: Update
  - b. Long Range Plan Update
  - c. Facility & Capital Planning Committee Report
  - d. Policy Review: Bulletin Board policy
12. Other comments: Since the Covid cases are so low: we will meet in person next month, but will also offer Zoom for those who prefer it.
13. Adjourned at 6:46 PM

Next Board Meeting: **April 21, 2022 at 6:00 PM via Zoom**

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*Lisa Murray,*  
*Recording Secretary*

*Date*

*Brian Seguin*  
*Secretary*

*Date*