

Meeting of the
Menomonie Public Library Board of Trustees
June 17, 2021 @ 6:00

In Person at the library, and Via Zoom: a link to the recording of the meeting follows:
<https://us02web.zoom.us/rec/share/zBFWk2IRncJTJgsVV5PC2r-izbcknh9DrbuaN7qQWhkHkLqghMqfoycDvhHx8I6W.o3X8zsrSYMUKPusD>

Minutes:

1. Call to order: by Mandelson at 6:00 PM.
2. Roll Call:
 - a. Present: Don Kuether, Arlene Ockwood, Scott Flaschenriem, Dayle Mandelson, Darrin Witucki, John Grape, Kelly McCullough, Pat Hahn and Suzanne Gaines
 - b. Absent: Sara Huhmann, Brian Seguin, and Logan Mather
 - c. Also present: Joleen Sterk, Director; Lisa Murray, Recording Secretary; & Debbie Nelson, Youth Services
3. Certification of compliance with Open Meetings Law.
4. Welcome new Director: Mandelson welcomed Joleen Sterk to her new position.
5. Approval of agenda: Hahn made a motion to approve the agenda, seconded by Kuether. APPROVED.
6. Public comments: None
7. Reading and approval of the minutes: Grape moved to approve the minutes, seconded by Hahn. APPROVED.
8. Bills & Payroll: A typo was noted on the checkbook page: Meditation was spelled wrong. Witucki moved to approve the bills and payroll as amended, seconded by Kuether. APPROVED.
9. Reports of the officers
 - a. Secretary's report: (Brian Seguin) None
 - b. Treasurer's report: (Sara Huhmann) None
 - c. President's report: (Dayle Mandelson) None
 - d. Director's report: (Joleen Sterk)
 - 1 Sterk said in her first 10 days she has met with many people including staff and IFLS representatives. Pam Westby from Eau Claire's Public Library has volunteered to be her mentor. She spoke with KT Gallagher from Dunn County Health, who said the CDC and Harvard websites show Dunn County in the low risk category for new Covid cases. KT has raised the number of people that are safe to gather inside to 100 unvaccinated people with up to 250 unvaccinated people outside. Vaccinated people are not counted. She continues to recommend masking and social distancing.
 - 2 In-person Storytimes started this week with a max registration at 25. Next week they will raise the attendance limit to 30.
 - 3 Kuether reported for the nominating committee for officers. The slate he is presenting includes: Witucki for President, Grape for Vice President, Gaines as Treasurer and Seguin would remain as secretary. This will be voted upon at the next Board meeting.
10. Old Business:
 - a. COVID pandemic response: Sterk mentioned this in her Director's report but also said there have not been any mask issues or complaints since we stopped requiring masks.
 - b. Cedar Corp's bidding documents and advertisement for bids were in the board packet. There will be a pre-bid meeting at the library on June 30 and the bids are due to the City of Menomonie City Clerk by July 14 at 11 am.
11. New business:
 - a. Sterk reminded the Board that the Library Foundation donated \$45,000 towards the masonry project. At our next meeting she will ask for a vote to move those funds from our Gifts Fund to the City of Menomonie so they can administer it exclusively towards expenses from our masonry project.
 - b. Social Media policy-will be discussed at our next meeting.

- c. The Elk Mound branch is currently open on Mondays from 10 AM – 4 PM and Tuesdays and Thursdays from 10 AM – 6 PM. Sterk plans to continue those hours throughout the rest of 2021. The Memorandum of Understanding with the Village of Elk Mound is to be reviewed annually.
 - d. The list of webinars for Trustee Training Week was presented in your packet, and a link to the webinars was sent to all board members. These will be presented August 23-27 and will be recorded.
 - e. Adjusting internal budget funds: Sterk would like to move some funds within the budget. This will be voted on at our next meeting.
12. Agenda planning for next Board meeting:
- a. Officer Elections
 - b. COVID-19: Update
 - c. Transfer funds from Foundation to The City for masonry project-Action Item
 - d. Masonry project: Update on bids
 - e. Social Media Policy
 - f. Adjust internal budget funds
 - g. Long Range Planning Committee
 - h. Budget 2022 – Draft
 - i. Director’s Goals and Objectives
 - j. Trustee Training Week Reminder
13. Other comments: None
14. Adjourned at 6:50 PM

Next Board Meeting: **July 15, 2021 at 5:30 PM In Person & Via Zoom**

Lisa Murray,
Recording Secretary

Date

Brian Seguin
Secretary

Date