

Meeting of the  
Menomonie Public Library Board  
February 19, 2009  
6:30 p.m.  
At the Menomonie Public Library  
600 Wolske Bay Road  
Menomonie, WI 54751

**Minutes:**

1. Call to order: by Carmen at 6:30.
2. Roll Call: Present: Barb Welch, Richard Morrison, Mary Orfield, Carmen Trimble, Bernice Sutliff, Lee Smalley, Brian Gabriel, William O'Neill. Quorum established.
  - a. Absent: Judy Ganzemiller.
  - b. Also present: Ted Stark, Lisa Murray, John Thompson (Director of IFLS.)
3. Certification of compliance with Open Meetings Law.
4. Approval of agenda: Orfield moved to approve agenda, with the addition of two items: Annual Report & Current Maximum Fines on DVDs/Videos.  
Seconded by Morrison. APPROVED.
5. Public comments/concerns: none
6. Reading and approval of minutes:  
Sutliff moved to approve minutes. Seconded by Welch. APPROVED
7. Approval of bills and payroll: Orfield moved to approve bills.  
Seconded by Sutliff. APPROVED.
8. Reports of the officers
  - a. Secretary's report: (Barb Welch) none
  - b. Treasurer's report: (Dick Morrison) none
  - c. President's report: (Judy Ganzemiller) none
  - d. Director's report: (Ted Stark)
    1. The Teen Advisory Board will have their annual "Lock-In" on April 24<sup>th</sup> from 7 PM-7 AM. The Board of Trustees would like to invite a teen representative to report on this event after it takes place.
    2. Sunday's hours of operation have been busy with 220 items circulating on average. The computers were in use most of the day.
    3. Easter is April 12th and it was suggested that we should close on that day annually. Motion made by Welch to adopt Easter as an annual unpaid holiday.  
Seconded by Sutliff. APPROVED.
    4. The public has been informed about our closing May 8 through May 25. FAQ will be posted soon, on our website and on desks throughout the library.
    5. The Children's department is co-hosting a Princess Tea Party with the Mabel Tainter. It will be held at the Mabel on March 21. Volunteers are needed.

9. Old business:  
The Big Read was very successful with 19 events and 1,620 total attendees. Ted has submitted a grant for 2010, when they will be reading the poetry of Emily Dickinson. Ann Salt has agreed to present "Belle of Amherst" and Ann Hoyt could perform Aaron Copeland's "Twelve Songs of Emily Dickinson."
10. New business:
- a. Ted presented the Purchase Order from DEMCO (\$32,077.15), for shelving & furniture for the Renovation. Orfield made a motion to accept the P. O. as presented. Seconded by Welch. APPROVED.
  - b. Ted presented the bid from Yerges (\$16,038-\$17,358) for moving services required during our Renovation. Sutliff moved to accept their bid. Seconded by Orfield. APPROVED.
  - c. The First Bank & Trust CD (Talen Fund) is due. Orfield made a motion that we take \$25,000 out of that CD and put it into the library's money market account to use for the renovation. Seconded by Welch. APPROVED.
  - d. The MPL Foundation has agreed to donate \$22,000 (contingent upon investment performance) towards the Renovation.
  - e. Ted explained the 2009 Replacement schedule.
  - f. The Annual Report was presented for 2008. Smalley made a motion to accept the Annual Report as presented. Seconded by Morrison. APPROVED.
  - g. Ted presented a list of fines charged by other MORE libraries. MPL currently charges \$1/day for a late DVD/video, with a maximum fine of \$10 per item. O'Neill made a motion to change the maximum to \$5 per item. Seconded by Welch. APPROVED.
  - h. John Thompson facilitated a discussion about our Long Range Plan.
    1. Most Long Range Plans are 2-3 years.
    2. Determine strengths and weaknesses by surveying staff, Board of Trustees, & public opinion.
    3. Prioritize the services we will provide, dependant upon funding, technology, demographics, and the space available.
    4. Create a time line for meeting goals.
11. Other thoughts and comments:
- a. We have sent 85 patrons to Unique, for collections.
12. Agenda planning for next Board meeting:
- a. Long range planning goals
  - b. Renovation closure details.
  - c. Gates computers.
13. Adjourn: Motion by Welch to adjourn at 9:07 PM, seconded by Gabriel. APPROVED.

Next Board Meeting: MARCH 19TH, 2008

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*Lisa Murray,*  
*Recording Secretary*

*Date*

*Barb Welch,*  
*Secretary*

*Date*